



!!!PLEASE READ!!!!

IMPORTANT ENROLLMENT INFORMATION FOR 2012-13 ACADEMIC YEAR!!!

Dear Parents:

Assalamu Alaikum.

In this packet, you will find important information regarding enrollment for the 2012-13 academic year. All tuition forms are due by March 30, 2012. A non-refundable deposit of \$200 per child is required for enrollment. This deposit will be applied towards your 2012-13 tuition.

Information included:

- Tuition information for 2012-13 Academic Year
- Information regarding Smart Tuition
- Financial Aid information and policy
- Enrollment form

All signed forms are due to Alhuda Academy by Friday, March 30, 2012 along with the \$200 non-refundable deposit. If you wish to re-enroll your child after that date, a \$100 late fee will be assessed per child. Please be advised that signing the enrollment form indicates not only re-enrollment for your child(ren), but also that you have read, understand and agree to the tuition policy of the school.

Thank you.



NOTICE OF INCREASED TUITION

Alhuda Academy will be implementing a 5% tuition increase for the 2012-13 school-year. This increase will result in an annual \$250 to \$260 increase per full time student depending on the grade level. This is still 2% - 14% lower than the tuition of other area Islamic schools. This packet includes a new Tuition Fee Chart for your convenience.

Costs have increased on many school and administrative necessities including health care, supplies and heating. There are also new costs that the school will incur next year as we upgrade our textbooks and materials. Finally, the school requires new computers for classroom and administrative use.

As the economy has faltered, the demand for tuition assistance has increased, and donations have declined. Alhuda Academy does not now, nor has it ever received any government funding.

It has always been the Board's goal to keep tuition as low as possible so that an Islamic education may remain accessible to as many students as possible. Hence, this is only the second tuition increase in 11 years.

Discounts will still be given for families with multiple students:

- No Tuition discount is given for Pre-K or KG students
- For the second child, a 6.5% discount will be given for those attending grades 1 - 8
- For the third child, a 14% discount will be given for those attending grades 1 - 8
- Tuition for the fourth child and up is free or those attending grades 1 - 8



Fee Chart Full Time Students

September 2012

Tuition	
Tuition for first sibling	\$5,500
Tuition for second sibling	\$5,145
Tuition for third sibling	\$4,725
Tuition for fourth plus sibling(s)	-0-
Additional Fees	
One-time, non-refundable application fee (per NEW student)	\$50
Late Registration fee – for EACH returning student after March 30	\$100

Payment Terms for Preschool- 8

Payment Options:

- For payment calculation purposes, school year will be divided into 3 terms beginning July 1, Oct 1, and January 1.
- Students will not be admitted to class if term is not pre-paid in full.

Plan-I:	One Full Payment due:	July 1 st (2.5% discount on accounts paid in full before start of academic year)
Plan-II:	2 Equal Payments due:	July, January
Plan-III:	3 Equal Payments due:	July , Oct , Jan
Plan-IV	9 Equal Payments due:	July thru March

- **FINANCIAL AID IS NOT AUTOMATICALLY RENEWED – YOU MUST RE-APPLY**
Financial Aid Application deadline is March 30
- No tuition assistance is available for Pre-K or KG Tuition

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Daycare and Preschool Fee Chart September 2012

Note: Tax receipts for Daycare, Preschool and Kindergarten Tuition are available upon request. (Please consult your accountant if you qualify for a deduction for childcare expenses.)

Daycare				
	Half Day	Full Day	Full Week	Hourly rate for Extended Hours
	8:00 - 12:00 12:00 - 4:00	8:00 - 4:00	Mon - Fri 8:00 - 4:00	7:00 - 8:00 4:00 - 5:30
Infant (2m-14m)	\$26	\$48	\$240	\$7
Toddlers (15m – 2.9yrs)	\$22	\$40	\$200	\$6
School-age students before/after school hours (2.9 yrs. Plus)				\$5

Full-time Preschool Students	
Annual Tuition (8:00 AM – 3:15 PM)	\$5,500

Preschool Part-time Full-Day Students	
Annual tuition per first two days of the week student attends (8:00 AM – 3:15 PM)	\$1,260
Annual tuition per third and fourth days of the week student attends (8:00 AM – 3:15 PM)	\$1,050

Preschool Part-time Half-Day Students	
Annual tuition for every half-day of the week student attends (8:00 AM – 12:00 PM)	\$788



SMART TUITION
Financial Solutions for Schools and Parents™

Smart Tuition is an independent organization which provides beneficial administrative and reporting services to Islamic and other private schools nationwide. Due to the success of the Smart Tuition program, Alhuda Academy will continue to use its services for billing tuition to all families next year.

Payment Plans: Smart Tuition will offer 4 payment options:

- One payment Due July 1st (Families paying in full by July 1st earn a 2.5% discount)
- 2 equal payments (Due July, January)
- 3 equal payments (Due July, October, January)
- Nine equal payments (Due July 2012 through March 2013)

Due Dates: You can choose to have your payment due on the 1st, 5th, or 10th of every month.

Please mail your payment at least 7 business days prior to the due date.

Late Fees: Payments received after due date will be automatically charged a \$50 late fee - no exceptions.

Payment Methods: Smart Tuition offers many payment options including personal checks, credit cards and automatic withdrawal.

Past Due Tuition: Alhuda Academy has advised Smart Tuition to add all past due tuition bills from previous years to the 2012-2013 statements. This action has become necessary so that Alhuda Academy can recoup past due tuition, and reduce its budget deficit.

If you have any questions or concerns, please contact Nabila Mohammed at (508) 854-4700 before the enrollment deadline of March 30, 2012.

Thank you.



Tuition Assistance

Financial Aid awards are NOT automatically renewed. Families requiring financial aid MUST re-apply every year. **Any previous agreements, written or oral, made with the Board will be considered null and void.**

Alhuda Academy uses School and Student Services (SSS) to process financial aid applications. SSS is a service of the National Association of Independent Schools. Based on the financial information you provide, SSS estimates the amount that your family can contribute to educational expenses. This helps our school make fair and objective financial aid decisions and preserves the confidentiality of your financial information.

Application fee: SSS charges a \$24 application fee per family.

Deadline: Tuition assistance applications are due **Friday, March 30, 2012.**

Note: ALHUDA ACADEMY RECIEVES NO GOVERNMENT OR OUTSIDE FUNDING. ALL TUITION ASSISTANCE IS DERIVED FROM THE ALHUDA ACADEMY BUDGET. It is therefore imperative that all applications are completed and submitted on time.

Application Process: The Alhuda Academy school code is 5141.

ONLINE

1. Visit <https://sss.ets.org>.
2. Click on the prompt to begin your Parents' Financial Statement (PFS). You only need to complete one PFS even if you have several children applying to our school.
3. You will be given a username and password that will allow you to return to your PFS at a later date before submitting it. Your information will be secure.

BY MAIL

1. If you don't already have a printed Parents' Financial Statement (PFS), call our school at (508) 854-4700.
2. Complete the PFS and return it to School and Student Services by NAIS, Application Processing Center, P.O. Box 449, Randolph, MA 02368-0449 USA.

Muslim Community Support Services (MCSS): All Tuition Assistance applicants must also submit an application to MCSS. Applications are available in the Alhuda Academy office. No Tuition Assistance Applications will be considered by Alhuda Academy unless applicant has also submitted an application to MCSS.

If you have any questions, please contact Nabila Mohammed at (508) 854-4700

_____ I have read and understand the Financial Aid process. (Please initial)



Alhuda Academy

248 East Mountain Street, Worcester, MA 01606

P.O. Box 4040 T/S, Shrewsbury, MA 01545, Phone (508) 854-4700, Fax (508) 854-4711 www.alhudaacademy.org

Re-Enrollment 2012-2013 School Year

Due: Friday, March 30, 2012

Family Name _____

Home Address _____

City _____ State _____ Zip Code _____ Telephone _____

Student's Name:	Current Grade Level:	Date of Birth:	Tuition Deposit:
1 _____	_____	_____	\$ _____
2 _____	_____	_____	\$ _____
3 _____	_____	_____	\$ _____
4 _____	_____	_____	\$ _____

_____ If enrolling part-time Pre-K student: I understand the number of days, and choice of days/hours/schedule cannot be altered or changed during the school year. (Please initial)

Please sign and return this application to Alhuda Academy, along with a non-refundable deposit of \$200 for each child re-enrolled. **A \$100 late fee per student will be charged to all applications received after Friday, March 30, 2012.** Your signature acknowledges that you have read, understand and agree to the tuition policy of the school.

Parent's Signature

Note: Re-enrollment application is not complete without the non-refundable deposit of \$200 for each child re-enrolled.